



MARRIAGE LICENCE REQUIREMENTS

Town of Aylmer
46 Talbot Street W.
Aylmer ON N5H 1J7
Phone: 519-773-3164
www.aylmer.ca

- Hours:** Licences are issued Monday to Friday (except holidays)
From 8:30 a.m. to 3:45 p.m.
- Licences are issued **BY APPOINTMENT ONLY**
Please call 519-773-3164 for booking
- Licence Fee:** \$95.00 – Cash or Debit only – Fee is subject to change without notice.
- Licence Issued To:** Only the applicants may sign for the marriage licence. If only one applicant is in attendance, they must provide the completed application signed by both parties along with two (2) pieces of identification for both parties.
- Identification Accepted:** Each applicant must provide **two (2)** pieces of government issued identification, one must be photo ID. Samples of acceptable ID are as follows;
- A Valid Passport (must be signed and not expired)
 - Birth Certificate
 - A Valid Drivers Licence
 - A Valid Ontario Photo Card (with photo)
 - Canadian Citizenship Card
 - A Valid Permanent Residency Card (with photo)
 - A Valid Canadian government refugee travel document (with photo)
 - A Valid Native status card (with photo)
 - A Valid Record of Immigration Landing (with photo)
 - A United States Green Card (with photo)
 - A Valid Nexus Card
- but not limited to – all ID must be originals
- Age Requirements:** Applicants must be 18 years of age or older. Applicants 16 or 17 years of age require parental consent. Parents of the under-age applicant must be in attendance when the licence is issued. If only one parent has custody, the original custody papers must be presented. If the applicant is adopted, the original adoption papers must be presented. Parents are required to sign Form 6 – “Consent of Parent or Guardian to Marriage” and must provide photo identification.

Applicants that are Divorced within Canada:	Applicants whose former marriage was dissolved or annulled within Canada, must provide the original Certificate of Divorce at the time the licence is issued. Originals or certified divorce papers can be obtained from the court which granted the divorce.
Applicants that are Divorced outside of Canada:	Applicants whose former marriage was dissolved or annulled outside of Canada must obtain authorization from the Minister of Government Services before a marriage licence may be issued. To obtain this authorization the applicant or a lawyer representing the applicant must submit to the Registrar General a "Letter of Authorization". Forms are available at the municipal office or the Provincial website at www.serviceontario.ca . Once the letter is received it must be presented to the municipal office at the time the marriage licence is issued.
Widowed:	If the applicant is widowed this must be indicated on the application form. Proof of death is NOT required.
Address:	If you reside at a rural route address, please include your 911 number on the application.
Interpreters:	If you do not understand or read English, you MUST provide your own interpreter. Your interpreter is required to sign an affidavit and provide photo identification.
Translator:	If you are submitting documents that are in a language other than English, you must provide a translated version completed by an Official Translator. The original document must accompany the translated version.
Licence Valid:	The marriage licence issued to the applicants will be valid for three (3) months from the date of issuance.
Citizenship/Residency:	There are no citizenship or residency requirements when applying for a Marriage Licence in Ontario.